

CREATING YOUR TUTOR PROFILE

This document is guideline to assist prospective tutors in writing a tutor profile for the Curated Tutors Ltd website. All 5 components are required, but their order and presentation can be adjusted to reflect your own style. This document is not extensive; professional discretion and common sense is recommended in order to produce a page which displays your best qualities. Formatting is unimportant during drafting and this section can be completed using Word and sent to Jordan Poole at jordanpoole15@googlemail.com or via a direct messaging service. Please get in touch if you want any further guidance or have any questions. Once the text of your profile is finalised, a page will be constructed on the website and you will be given a chance to review this before it goes live.

Deadline: First drafts must be completed by 6th October.

Feedback will be provided ASAP. It would be appreciated if you are able to submit drafts before the deadline so edits can be returned, and a final draft is made ready to display on the website.

PROFILES HAVE 5 COMPONENTS

- Profile Picture
- Teaching Subjects
- Bio
- Teaching Style
- Testimonials

PROFILE PICTURE

This is a professional-looking headshot picture of yourself.

- Must not be obviously filtered.
- Must be somewhat recent and still strongly resemble you.
- No distracting background imagery.

TEACHING SUBJECTS

This will detail which programmes you are subscribed to. The current options are:

1. Early development

Ages 3-7. This covers children from Reception to Year 2 (KS1).

Early development focuses on 4 topics:

- Phonics
- Writing
- Handwriting
- Numbers

¹ More information and examples to follow.

² If in doubt, ask about relevance of your proposed course.

2. 11 Plus / Entrance Exams

Ages 8-13. This covers children from Year 3 to Year 8. Aim to providing long-term support.

Standard 11 Plus topics include:

- Maths
- English
- Spatial Reasoning
- Verbal Reasoning
- Non-Verbal Reasoning

This section also included Entrance Exams for an assortment of selective schools, including:

- Eton College

<https://www.etoncollege.com/admissions/scholarships-and-awards/>

- ISEB (Independent Schools Examinations Board)

<https://www.iseb.co.uk/Examinations-Assessments/Common-Pre-Tests>

This exam board covers Harrow School, Westminster School, Winchester College, amongst other top private schools.

- City of London School

<https://www.cityoflondon.school.org.uk/apply/admissions>

3. Core Curriculum and Culture

Ages 8-16. This covers Year 3-Year 11 (KS2-KS4).

This focuses on English and Mathematical knowledge, reinforcing and building upon the National Curriculum guidelines for the student's age.

This includes the option to create bespoke projects for students to work on during lessons.

- Here you may wish to be creative and work with the student to plan a project over a set time which will develop a range of skills and imbue new knowledge.¹

Tutors can express their preference for Key Stages.

4. Specialist Courses (Optional)

Tutors have the option to teach additional Subjects, for which they have expert knowledge. These differ from the bespoke projects, detailed above, as they are aimed at developing specific subject knowledge and skills in a defined area of study.

Examples include: Science (combined or separate), IT, History, etc.²

We are focused on delivering these courses to our current target age range, with a view to expand into A-Level and university support when suitable.

¹ More information and examples to follow.

² If in doubt, ask about relevance of your proposed course.

BIO

Coveted Tutors Ltd operates at the highest standards of education and cultural development. As such, competition between quality tuition services is high and prospective customers are distinguishing and uncompromising. Your profile must convey your aptitude to deliver the best service.

- Education

This must **not** read as a CV, with a long list of GCSEs and grades. Your education should link to your teaching capacity and focus on university or training programmes.

- Key Teaching and Educational Achievements

Achievements should ideally be quantified and demonstrate how you are a professional educator. Name where and when you have taught and any success stories from those experiences. Additional achievements which demonstrate your unique personality are also applicable (sports, hobby, etc.)

- Experience

Detail your teaching and educational experience and how this has shaped you an educator.

- Your USP (Unique Selling Point)

What is different about you, as an educator? This might have already been covered in the above sections, or in the 'Teaching Style' section, but you must stand out in your own way.

TEACHING STYLE

Every tutor has their unique teaching style. Coveted Tutors Ltd aims to advertise all the qualities which make you an indispensable quantity in the educational development of your students.

- Resources

Note the type of resources you prefer to use and how you intend to use those to optimise your bespoke learning plans. Do you prefer to guide students using texts and close reading, PowerPoints, debate and conversation, or support them create their own resources? Each has its merits and will illustrate your approach to learning.

- Comprehension and Memorisation tools

Students are now expected to memorise more and comprehend content at a deeper level. Which methods will you use to support students with this? Spaced repetition can be achieved using physical or digital means, and comprehension can be guided by essay memorisation or by knowing which questions to ask and how to approach the answers.

- Homework

Homework is not always a requirement. This will be at the tutor and family's discretion. Homework must be given to support student's development, not to tick a 'set homework' box. Discuss the types of homework you prefer to set. For some, setting content consumption (books, documentaries, podcasts, etc.) work, whilst others prefer to test writing skills outside of lesson time, to be reviewed in class.

- Self-development

This section is key to displaying how you seek to constantly develop your skills as an effective educator. This can include reading up on teaching strategies or attending training courses.

¹ More information and examples to follow.

² If in doubt, ask about relevance of your proposed course.

TESTIMONIALS

Time to share all of the rave reviews you have received as an educator.

- Direct quotes only.
- First name of student/parent provided.
- Note the age/year group of the student.
- Images of students can be incorporated but written permission must be provided from a legal guardian i.e. email.

¹ More information and examples to follow.

² If in doubt, ask about relevance of your proposed course.